

Meeting Minutes

CLG (North)

Date	13/12/2019	Time	10:00am – 11:30am
Chair	Mike Marasco	Minute taker	Jacinta Booth
Location	North East Link Hub, 17 Watsonia Road, Watsonia		

Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Mike Marasco	Independent Chair	Erin McPherson	NELP
Donna Groves	CPB	Dennis O'Connell	Friends of Banyule
Malcom Potts	CPB		
Jacinta Booth	NELP		
John Lopez	NELP		
Natalie Pearson	NELP		
Bruno Aleksic	GHD		
Michelle Giovas	Warringal Conservation Society		
Fred Buono	Community Representative		
Allan Hunter	Community Representative		
Michael Girdler	Community Representative		
Jeremy Richards	Business Representative		
Gabrielle Callaghan	Business Representative		
Paul Bellis	Banyule Council		
Mahesh Kaudal	VicRoads		

Actions – previous

No.	Action	Owner	Due	Status	Update
1	Provide response to GC question	Nat Pearson	13/12/19	Completed	

Key discussion points/decisions

Owner	Action
Mike Marasco (MM), Chair	<p>Welcome and Introduction</p> <ul style="list-style-type: none"> MM welcomed the group to the meeting Introduced Donna Groves (DG) and Malcom Potts (MP) from CPB Introduced Bruno Aleksic (BA) from NELP (GHD) Welcomed Jacinta Booth (JB) who will have an ongoing role in working with the CLGs John Lopez introduced himself. John is an engineer who works for NELP in the delivery team and is working on the northern section, from Watsonia upwards. Here today to answer any technical questions the group may have
Donna Groves (DG) & Malcom Potts (MP)	<p>Early Works Introduction</p> <ul style="list-style-type: none"> Malcom Potts (MP) introduced himself and his role as Project Director of Early Works from CPB NELP has engaged CPB to assist with Early Works (EW) design, here to discuss the initial activities currently underway Team of engineers and contractors helping with investigations and Donna is the Stakeholder and Community Engagement Manager Around 45 members from CPB working on the project CPB have been working on the project now for the last 3 months Currently, CPB is carrying out service proving and investigations to identify where current assets/utilities are in the ground. These works will go through to January Will be some night works along Greensborough Rd, carpark and station in Watsonia to gather geotechnical information and find assets. Some disruptions to traffic, this will be minimised by working during the night CPB must comply with the EPRs in relation to the EES to manage disruptions Michelle Giovas (MG) asked about the compound on Greensborough Rd/Lenola St MP explained the crews meet at this location in the mornings and evenings, conduct their toolbox talks, safety preparations and planning for the day etc. Have an office there also where engineers and the safety team work out of. Will be there for the duration of the investigations MG asked about the style of lighting at the site DG noted that light spillage was an ongoing community issue previously therefore, they purposely brought in directional lighting to manage this issue. Residents are happy with the solution and there have been no complaints so far MP added this maintains visibility and light at night for safety purposes DG discussed community engagement. Explained that the draft EPRs require them to doorknock residents directly impacted by the works. Must give notifications for day works 5 days before, for night works 6 days before DG noted they have had minimal complaints during investigations. When noise is at a certain level, we offer residents relocation. 35 relocations have been offered, 6 have taken it. MG asked what happens if residents are not home and if the letterbox drop is the fallback plan

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	<ul style="list-style-type: none"> • DG explained, if residents are not reached, they go back three times either during the day or at night, leave three notes on their door and notification in letterbox • MP noted they are ultimately de-risking the scope for main contractor and moving assets and services out of the way to allow for the best solution for the project, we have nothing to do with main package • Our aim is to minimise disruptions, we don't want to have to return to do further work so during investigation and relocation this is our approach with the design being prepared at the moment • Early Works program includes – Yarra East Main Sewer relocation, Watsonia High Voltage Tower relocations, Greensborough Road service relocations, Mobile tower relocations • A lot of utilities are non-contestable utilities, there are constraints on the design and how the work gets done, this is up to the service provider • 90 assets in total which need to be investigated as part of our scope of work CPB is here to do • DG introduced Vanessa from NELP who looks after community engagement for Early Works. • Engage with residents 150m from works if the impacts are not high and 500m from works for high impacts • The team support both day and night works, there is also 24-hour 1800 line • GC asked about notices to residents during holiday season, concerned about notices on doors if people are away as this could be a safety risk/alert people that the house is vacant • DG agreed it was a good point advised they can put notices under the door instead of on the door • Between 19th December – 4th January there will be no works, we will still be door knocking during this time for the works happening in January • JR asked whether people could be contacted one week earlier to mitigate concerns regarding residents being away • DG advised that it's a delicate time before Christmas and don't generally notify people more than two weeks before works
<p>Natalie Pearson (NP), NELP</p>	<p>CLG Recruitment process update</p> <ul style="list-style-type: none"> • Current group will be wrapping up in February as we come to the end of the planning phase and into the Early Works/construction phase. • The last meeting will be held on the 21st of February • There was an ad in the paper this week for the new CLG recruitment, it is also online on the 'Community' page and in the 'Community Liaison Groups' tab. Applications close 31st January 2020 • The new group will be recruited in February and the first meeting will be held in late March • MG asked whether the CLG application form was definitely on the website as she couldn't find it • NP advised that is was • JB showed group where the information was located on the NELP website • MG wanted clarification of the new groups • MM explained there will be a North and South CLG. There is currently a South Business Liaison Group (BLG) which covers the Bulleen Industrial Zone. • MM provided Background on South BLG: 100 business set up a corporate body, 70 are fully paid-up members. MM also chairs this group. Fundamentally it represents the 70 businesses and keeps the other 30 informed. That group are predominately looking at an alternative location for relocation including Websters Road. However. only has capacity for around 30% of businesses. Also looking at green waste site however, this is outside the urban growth boundary (UGB). Investigating whether they can potentially change the boundary • MG asked if there is no TBM being launched in the north, is it still necessary to move so many businesses • BA advised that it is one of the Ministers recommendations in order to reduce impacts on businesses in Bulleen • MG asked if current CLG members can reapply • MM confirmed that they can • NP added that council reps don't need to apply

Owner	Action
	<ul style="list-style-type: none"> • Mike Marasco will continue as Chair of the new CLG • A North BLG will be established around the same time as the new CLGs • Important for businesses to decide whether they want to be represented in both BLG and CLG, which group will be more appropriate • FB asked whether the new group has a timeframe as the project is so long • NP advised it is a similar timeframe to current group, every two years roughly there will be a new CLG as this will coincide with various project phases • FB asked what involvement and what role will the CLG have during this next phase, the tender, site establishment and construction commencement • BA advised that CLG will not be involved in tender process at all. It is a very sensitive and confidential process which will be ongoing until the end of October. • NELP will report to the CLG on where things are at and will share as much as possible without compromising confidentiality • Tenders will be responsible for building the tunnel section of the project and to make sure the design of the project is consistent throughout all other elements of the project including the Eastern Freeway and non-tunnel related infrastructure. • Other parts of the project are built by different contractors and so the project needs to look seamless therefore, this process will determine the basis for future packages • MG asked whether tender documents are public • BA advised tender documents are confidential and are not made public • NP added that the CLG will be focused on minimising impacts/disruptions of construction
Bruno Aleksic (BA), GHD	<p>Planning and Environment update</p> <ul style="list-style-type: none"> • The release of the Ministers Assessment report was a big milestone in the project and a big step in the planning phase of the project • NELP are currently working through the report, and today were not in a position to talk about the real detail of the report, but there are some things that can be highlighted • Yesterday we submitted documentation to the Minister for Planning for him to amend the planning schemes, 6 planning schemes that need to be amended • Important to note that we cannot move utilities or start any physical work until the project area has been declared. Relocation of utilities will not happen until April/May next year • There will not be a final design from the successful tenderer until end of October 2020, it is a gradual process with major infrastructure project in urbanised areas • FB asked whether Early Works was predominately starting at the south end • BA the program is still at large but there is a main sewer running down Bulleen Rd which needs to be relocated and is due to commence in April/May • MG asked whether the sewer relocation will affect homes • BA advised the relocation of the sewer will not affect homes as we will be tunnelling underground with a TBM • A lot of services to be relocated in Borlase reserve, most of which will have minimal impacts • A 1.7m diameter water main in Borlase Street which will be a big task • FB mentioned the parameter in the IAC report around the extended tunnel and asked if bidders find it to be financially viable to extend the tunnel, shouldn't these types of relocations be postponed • BA advised that the Government does not support a longer tunnel, bidders can offer alternate design however they may not be considered, and it is likely that this wouldn't give them a competitive advantage • There is a possibility of a different design, but it is in the bidder's best interests to put forward something which favours what is outlined in the Ministers Assessment • Bidders have access to data room, attended public hearings and so we need to see how the tender process evolves and we won't have a final solution for another 11 months

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	<ul style="list-style-type: none"> • MM noted that its important to understand that this process is progressive and so it is possible that there will be impacts on some of the works to be done • There is the Ministers Assessment report but there are also the EPRs which are worth reading as it outlines the commitments that the successful tender must comply with. For example, liaising with the CLGs and what they are required to do • JR mentioned they are campaigning to politicians about the eastern transmission towers to change the form of those (monopole), and wanted a rough idea of when the latest changes can be made to those towers before it would be considered too late and construction is set in stone • BA said it is critical for the towers to be moved, service providers control how and when this happens. Will make some enquiries • State has no jurisdiction, covered by federal legislation therefore, state cannot mandate it
Mike Marasco (MM), Chair	<p>Other business</p> <ul style="list-style-type: none"> • Michelle's email and further Qs: <ul style="list-style-type: none"> ○ Q. Trees already marked at various locations along the Yarra, some in sensitive Powerful Owl roosting places & beyond the project site boundary - what is that about & has been subject to previous community queries? <ul style="list-style-type: none"> – BA advised, Yarra Crossing and Banyule flats is a no-go area for NELP, we did not mark those trees – Project outline was shown to support information ○ Q. How will spoil and contaminated spoil be handled, where is it to be treated, stored or disposed of? <ul style="list-style-type: none"> – With large projects like this, the TBM will produce the most volume of material. The material will come out the back of the TBM and transported via conveyer belt within the TBM and dumped into a clean fill shed on the site that stores the soil generated by tunnelling. The clean fill is then checked by specialists for contamination etc. Contaminated soil is transported uniquely offsite. 'How' exactly is to be determined ○ Will longer term acquisition of more homes, than is currently identified in the EES, be need for these works to occur? <ul style="list-style-type: none"> – Currently there is no need to buy extra homes other than what is already identified. We need to wait for contractor's design to know whether this will change. We can request further acquisitions if needed, compulsory and voluntary ○ Q. "Voluntary" acquisitions? <ul style="list-style-type: none"> – The project area will either be amended to include additional acquisitions or go to a voluntary purchase process. Most likely do the latter as this doesn't leave people worse off ○ Will the planning schemes be amended to reflect this? <ul style="list-style-type: none"> – No ○ Q. When did it first become known that a northern launch site at Borlase Reserve was likely due to the issues of land use in and around the southern site in Bulleen? <ul style="list-style-type: none"> – NELP has still not mandated the northern launch site, this is just how it has evolved. Ultimately depends on the bids and final design. Businesses will have two years to relocate ○ Q. How do we talk to the bidders, is this through the council and do they know this? <ul style="list-style-type: none"> – Individual parties and community groups will not have direct access to bidders however, the best way to have some representation is through their local council. Bidders have contacted the councils to make time to meet with them – Paul noted there is a session in mid-February • FB asked about alternate designs and whether community designs are shared with tenderers only through the data room and council meetings. Wanted to know also if these the only way and whether tenderers will be pointed in that direction • BA explained it is in the tendered best interest to look at all the information which has built up over the last few years

Owner	Action
	<ul style="list-style-type: none"> • JR asked whether IAC opinion on longer tunnel is no longer valid • BA confirmed this • Tenderers need to appeal to the government as they are making the decision and they do endorse a longer tunnel • GC asked what impact the GLG has made to the project so far • NP said that the largest impact the group has made is the community report which is now available in the data room which is a big achievement • As bidders don't release designs till next year so we may not see implications or impacts until further down the track • More broadly, community feedback from the EES. Some changes were made by the minister as a result of this • CLG drives awareness in community • MM added that, internally NELP is also aware of what is impacting the community through the CLGs • PERs were approved today

Actions – new

No.	Action	Owner	Due	Status	Update
1	Distribute PER doc to group	Natalie Pearson	ASAP	Completed	