

Meeting Minutes

North Community Liaison Group (CLG)

Date	5/03/2021	Time	10:00-11:30am
Chair	Mike Marasco	Meeting no.	7
Location	Online (Zoom)	Minute taker	Jacinta Booth

Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Matt Abdallah (MA)	CPB
Sarah Maguire (SM)	Watsonia Traders Association	Matt Pochroj (MP)	CPB
Michelle Molinaro (MMo)	Community Representative	Carlene Rutledge (CR)	CPB
Stephen Paul (SP)	Community Representative	Glen Preema (GP)	CPB
Katie George (KG)	Community Representative	Greg Sandford (GS)	NELP
Allan Hunter (AH)	Community Representative	Toni Clark (TC)	NELP
Adriano Murone (AM)	Community Representative	Grant Smethurst (GSm)	NELP
Simon Chao (SC)	VicRoads	Nat Pearson (NP)	NELP
Paul Bellis (PB)	Banyule Council	Jacinta Booth (JB)	NELP
Mick Marcevski (MMa)	DoT	Bill Himonas (BH)	NELP
John Pompei (JP)	Community Representative	Jim Needham (JN)	NELP
		Louisa Rendina (LR)	NELP

Apologies			
Name	Organisation	Name	Organisation
Remo Marinucci (RM)	Community Representative	Michelle Giovas (MG)	Friends of Banyule

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and outstanding business</p> <ul style="list-style-type: none"> • MM welcomes the group. Advises the next meeting will hopefully be face-to-face. • MM advises all outstanding matters from the previous meeting have been addressed by CPB. • MM confirms minutes from previous meeting have been read and adopted. • MM notes RM and MG are apologies. • MM introduces CPB to give their works update.
Carle Rutledge (CR), Matt Abdallah (MA), & Glen Preema (GP), CPB	<p>CPB Works Update</p> <ul style="list-style-type: none"> • CR advises MA, GP will be presenting and provides an overview of the presentation • MA introduces himself and his role as engineer overseeing works at Borlase reserve. • MA gives update on Borlase Street works including completion of the new electricity and NBN connections and commencement of water main relocations. Trenching and directional drilling to install the 100mm pipe on eastern side of the street is underway, the large water main (DN1700) will follow which will involve excavating a large trench in down the middle of the street. • MA gives update on the water relocation works on Greensborough Road (DN1700), construction of the pressure reducing station (PRS), new Lower Plenty Rd bus stop and temporary opening of Drysdale Street onto Lower Plenty Road. • MA gives update on works to relocate overhead power infrastructure on Lower Plenty Rd/Creek bend Reserve and subsequent works involving a directional bore to install new electricity conduits. • MA provides detailed overview of the large water main installation (DN1700) on Borlase Street from 15th of March. • MA advises the Borlase and Drysdale St intersection is closed Monday 22 March to 16th April, local detours will be in place via Coleen Street and Lower Plenty Road. Drysdale Street will be opened temporarily to Lower Plenty Road from 22 March for four weeks. Borlase Street will be open at times to Lower Plenty Road for adjacent residents. • MA notes postal and rubbish services will be maintained, secure residential car parking will be provided within the construction site on Drysdale Street. Lighting, security cameras and 24-hour security will be in place. • MS provides overview of utility relocations on Greensborough Road including completion of APA stage 1 gas relocations and subsequent permanent road reinstatement works, APA stage 2 gals relocations and relocating electricity services underground between Erskine Road and Yallambie Road.

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	<ul style="list-style-type: none"> ● CR gives an update on property demolitions on Greensborough Road at 272-274, 268 and 242 between Lenola Street and Yallambie Road in Macleod. Day works from 31 March for up to 6 weeks. Dust management protocol will be in place and material removed and discarded to appropriate disposal locations. Vegetation removal will be completed by a qualified arborist with a wildlife handler present. ● GP gives an update on the transmission tower relocations from the Watsonia station car park to Frensham Reserve. Installation of the two new towers and removal and demolition of existing towers has been completed. ● GP explains the fencing and car parking area in the library and station car parks has been removed and reinstated ahead of schedule, the 513 bus services has been relocated from Watsonia Rd back to the station car park and works have been demobilised from Frensham Reserve and the shared user path reinstated. ● CR gives update on Ford Park sporting upgrade works. Currently preparing for new turf installation on the oval. These works include civil preparation for the multicourt slab, finalising the pavilion roof, blockworks walls and remaining storm water connections and finishing irrigation work, installation of lighting, electricals, goal posts, netting, and installation of sand across the oval. ● CR notes the image is of the new pavilion. ● CR gives update on Binnak park sporting upgrade works. Preparing the oval for new turf installation and the roof of the new pavilion. ● CR gives community engagement update for Borlase area water relocations, DN1700 works, Greensborough Road night works, electricity works in Watsonia, Stage 1 and Stage 2 gas works and Transmission Tower works. ● CR explains they launched the local shopping support campaign with the shop local gift card promotion and Watsonia Trader Directory brochure. A customer support officer was in place on Watsonia Road during Transmission Tower works to provide way finding information and distribute the shop local gift cards. ● CR outlines community touch point reminder. ● KG advises she has had reports from local residents impacted by night works on Greensborough Road that they weren't notified of loss of access to driveway and weren't able to access relocation. Notes this is an ongoing issue and it needs to be resolved. ● CR explains CPB are doing notification and DL card drops and did provide DLs to those residents whose driveways were impacted. Suggests KG to share residents' details if she receives these types of enquiries in future so that CPB can follow up. ● KG advises she does encourage residents who call to get in contact with CPB and NELP. ● MM adds that CR's suggestion may be part of the solution. Asks KG if she could ask residents who contact her if it's okay to pass on their details to CR moving forward. ● KG advises she is aware of recent identification of asbestos containing material at the entrance of Borlase reserve on the site fence line. This was raised with the site manager at the time. Concerned about health and safety of people in close proximity to those works. Would like to revisit this issue.

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	<ul style="list-style-type: none"> CR advises CPB have WorkSafe on site every week and are regularly audited. Their asbestos handling processes are very strict and up to date with the required safety standards. These measures had to be in place as the Borlase area was previously a land fill site. CR explains there is no evidence of asbestos fibres in the air. The piece of asbestos identified, was outside of our work zones and our workers and safety managers always pass through that area. Still investigating why and how that piece arrived there, handled safely and promptly with WorkSafe and air monitors were also in place. Notes they do take this seriously, will include reminder in next notification about safety standards and requirements around asbestos. KG suggests that perhaps NELP need to revisit with residents whether they view living next door to those works as an acceptable level of risk for them. Adds it's a risk that people should be able to manage through requesting that NELP relocate them if they are not prepared to stay there. CR thanks the group.
Toni Clark (TC), NELP	<p>Northern Business Liaison Group (NBLG)</p> <ul style="list-style-type: none"> MM explains he chairs the south business liaison group (BIZ group), which is made of up businesses, predominantly those being compulsorily acquired. Looking at having two groups in the south in the future, one for businesses being acquired and one for remaining businesses who will be impacted by works. Met with the small business commissioner yesterday to talk about what they can offer (particularly the latter group). TC will talk about what's happening in the north. MM introduces TC. TC is pleased to have established the north group. TC provides an overview of the NBLG. First meeting will be held on Thursday 8th April. Jeni Coutts is the Independent Char and has a long history of working in communications and stakeholder relations and is currently chair of two CLGs on the Metro Tunnel. Intending to hold these meetings every 6 weeks from 7.30-9.30 in the morning, hoping to have the first meeting face-to-face. TC advises membership applications are open at the moment and can be completed on our website or emailed to NELP. More information is also online, and applications are open till 12th of March. TC talks about the NBLG objectives which are similar to those of the CLG. Notes anyone with an attachment to businesses in the northern corridor is welcome to join. TC provides further information on the application criteria. The term of membership is for a year, but it can be extended if people choose to reapply or are invited to do so. TC adds they are aiming to try and get small businesses on board who aren't part of a trader association and would like to have a voice. SM asks: Has there been any thought to different timings and not have a breakfast meeting? This time isn't conducive for a lot of businesses especially cafes' or people with families doing school runs etc. and may deter them from applying. TC says this can definitely be taken into consideration and this is the kind of feedback they are looking for. Adds that they won't find a time to suit all but could rotate meeting times.

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	<ul style="list-style-type: none"> ● MM confirms with SM that she has a local trader group and asks whether that group has a view on when meetings should occur. ● SM advises they meet in the evenings at 6pm as works best for them. They occasionally meet at lunchtime. Notes quite a few interested parties are cafes and wouldn't be able to make the morning meeting. ● SM asks: What's the gage on number of people in the group? ● TC answers that ideally a minimum of 15 and maximum 24 in the group. As the project ebbs and flows there will be interest from different sectors so numbers are flexible but a group of at least 15 would be useful to get that diversity across the different business sectors. ● SM asks: Are you looking for a broad range? If it was predominantly the Watsonia group, would there be a cut off on how many businesses from the one area? ● TC explains that there wouldn't be a cut off. They envisage the trader association as a group having two members on the NBLG but would welcome all sorts of business associations. There are no restrictions on which areas can apply, it will also depend on where we are in construction. Applications assessed on merit.
Grant Smethurst (GSm) NELP	<p>Sports and recreation update</p> <ul style="list-style-type: none"> ● MM introduces GSm who has presented previously. ● GSm advises works on the sports and recreation sites are progressing and completion of the three sites in Banyule is getting close. Advises the program was updated this week after the recent snap lockdown. ● GSm gives an update on completion timelines for the three sites. Greensborough College will be the first in May with Binnak and Ford Parks to follow in August. These are subject to change but are the current completion date targets. ● GSm advises from a community point of view, activity will commence at Greensborough College for the school in Term 2 and then on the oval by local clubs after school hours once the facilities are complete in May. ● GSm explains the recent photos provided by the VSBA, the synthetic soccer pitch is almost complete, goals still need to be installed and line marking finished. Turf is well established on the oval, works on the pavilion and car park are still underway. ● GSm advises the turf is being laid later this week at Binnak Park, still a few months before it is sufficiently established and ready for handover. ● GSm advises the key thing to note at Ford Park, is junior football has continued uninterrupted on the northern oval using the temporary facilities the cricket club has been using this season. ● GSm advises the sites eventually impacted by NELP, Winsor Reserve, Gabonia Avenue Reserve and AK Lines Reserve, won't be impacted during the 2021 winter season. They'll still be open to the community and football clubs who use those ground will be able to play their whole season. ● GSm adds they will need to relocate Parade St Damians activities from Binnak Park with the construction that's continuing there. Had meeting with Council to work through local alternatives with them.

Owner	Action
	<ul style="list-style-type: none"> Important thing to note is Community Updates will be distributed for Ford Park on the 12 March and for Binnak Park on the 19 March. Key point in the update is promoting are the Landscape Plan information sessions. Ford Park, Wednesday 17 at 5.30pm-7pm & Saturday 20 March 10am-11.30am Binnak Park, Wednesday 24 at 5.30pm-7pm & Saturday 27 March 10am-11.30am <p>Sessions are mainly to talk about the landscape plans that were developed in consultation with council and share with people what's proposed to be planted and where in the park planting is planned. Plans are available online at: www.northeastlink.vic.gov.au/design/sportsfacilities</p> <ul style="list-style-type: none"> MMo asks: Regarding the car park at Greensborough College, is there provision for disabled parking facilities and will there be there more than one? GSm advises there is provision for disabled parking. Unsure of exact numbers but knows there is more than one. Will find the plans and share those with MMo and send across to Pauline at the school. GS adds there is provision for disabled parking at all three grounds and is a requirement of NELP.
Mike Marasco (MM)	<p>Other business</p> <ul style="list-style-type: none"> NP advises last week Duncan Elliott was at a press conference with the Premier and was asked a question about project timelines. This year the focus is on selecting the preferred bidder, the two consortiums are still working towards being selected, we hope to have a preferred bidder mid-year. From there it's about negotiating with the bidder on the design and getting a design update after that, with construction starting towards the end of the year. MM addresses some of MGs questions raised in an email. One matter was concerning addresses of properties being compulsory acquired, need to determine what we can and can't release. Another matter was regarding the MOU between NELP and Banyule Council, which is not yet complete. NP adds we are still working through that agreement once its been completed we can talk to Council about whether part or all of it can be released. Will come back and let the group know. MM continue with MG's questions, advises there was one about noise and vibration complaints. NP will follow this up. Last question was about DDA compliance with the Watsonia Station access, can provide an answer in writing to member in the next week or so. NP confirms that's fine. SP asks: Regarding bullying and harassment, will NELP conduct an audit to ensure all contractors and workers are aware of their responsibilities with treating people with respect and if issues do arise are there processes in place that will ensure these matters are dealt with in a timely manner? MM notes we have EPRs and an Independent Auditor. If we could have information on how internal processes are monitored and implemented. NP to provide a response. NP notes it's an important topic and thanks SP for raising it. NELP have very strict policies and procedures in place, a lot of time and effort goes into training and retraining. Feels it would be similar for contractors, will find some information from their perspective too. SP adds it's about protecting the organisation, not only about protecting the community

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	<ul style="list-style-type: none"> MM notes it's important in our role that we are aware of those process and that they are audited independently. MM thanks all participants and closes the meeting.

Actions – new

No.	Action	Owner	Due	Status	Update
1	Respond to MG's questions raised in email	NP	12/03/21	Complete	Reponses provided to MG via email
2	Further to MG email, NP will contact council to determine whether part or all of the MOU can be released and advise members once finalised	NP	On completion of MOU	Pending	
3	Further to MG email, NP will follow up regarding Watsonia station access/ DDA compliance/ NELP responsibility and advise members	NP	16/04/21	Complete	Response provided to members via email
4	KG to ask residents who make contact if it's okay to pass on their details to CR moving forward to resolve issues relating to access and relocation	KG	On-going	On-going	On-going
5	CPB to include reminder in next notification about safety standards and requirements around asbestos	CR	With next notification	Pending	
6	NP to provide information on how internal processes on bullying and harassment are monitored and implemented by NELP and CPB	NP	16/04/21	In progress	
7	GSm to share plans for disable parking MMo and send across to Pauline at the school	GSm	16/04/21	Complete	Information provided to MMo

Actions – previous

No.	Action	Owner	Due	Status	Update
1	CPB to follow up KG's reports regarding haulage trucks using Borlase Street during night works to access the reserve.	CPB	ASAP	Complete	Update provided to KG
2	CPB to follow up KG's reports regarding haulage trucks, excavators	CPB	ASAP	Complete	Update provided to KG

No.	Action	Owner	Due	Status	Update
	and other contractor vehicles using the eastern side of the haul road next to the reserve, which are parked at night close to the residents with engines running and indicators on.				
3	RC to follow this up with Jemena about the footpath reinstatement and provide an answer to KG.	RC	26/02/2021	Complete	Updated provided to KG
4	CR to provided updated plan of works for the next 6 months to residents in Borlase Street and a date of when early works is expected to be completed.	CR	26/02/2021	Complete	Program provided