

Meeting Minutes

South CLG

Date	9/01/2020	Time	10:00am -11:30am
Chair	Mike Marasco	Meeting no.	4
Location	Online (Zoom)	Minute taker	Jacinta Booth

Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Charley Woolmore (CW)	Wurundjeri
Frank Freschi (FF)	Community Representative	Liz Lambropolous (LL)	Manningham Council
Judith Voce (JV)	Community Representative	Raymond Myrteza (RM)	Marcellin College
Tina Garg (TG)	Community Representative		
Alexander Law (AL)	Community Representative		
Ben Dawson (BD)	Community Representative		
Glennys Jones (GJ)	Community Representative		
John Van Delft (JVD)	Community Representative		
Paul McMorran (PM)	Community Representative		
Simon Exon (SE)	Yarra City		
Clare Davey (CD)	Boroondara Council		
Leah McGuinness (LM)	Whitehorse Council		
Anita Viswanathan (AV)	VICROADS		
Sabina Ratnayake	VICROADS		
Mark Judge (MJ)	DoT		
Isolde Piet (IP)	CPB		
Glen Preema (GP)	CPB		
Matt Abdullah (MA)	CPB		

Attendees		Apologies	
Name	Organisation	Name	Organisation
Carle Rutledge (CR)	CPB		
Chris Logan (CL)	CPB		
Toni Clark (TC)	NELP		
Louisa Rendina (LR)	NELP		
Rebekah Kober (RK)	NELP		
Vanessa Williams (VW)	NELP		
Hannah Johnson (HJ)	NELP		
Nat Pearson (NP)	NELP		
Jacinta Booth (JB)	NELP		
Bill Himonas (BH)	NELP		

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and Outstanding Business</p> <ul style="list-style-type: none"> MM welcomes everyone to the fourth meeting and reminds attendees to use raised hand or thumbs up function to ask questions. MM thanks all for their patience during these meetings and hopes in the near future we will be able to have meetings face to face. MM thanks NELP staff who have been working from home and doing their best to respond to questions and queries offline. MM notes the presentation items for today MM notes the outstanding matter from the previous meeting to provide GJ's details to CPB has been actioned MM adds there is one outstanding matter from a previous meeting where JV was to be contacted by CPB, details have been passed on. Confirms with CL that he will contact JV later today. MM confirms previous meeting minutes have been adopted. MM hands over to CPB to give their works update.
Isolde Piet (IP), Chris Logan (CL) & Glen Preema (GP) CPB	<ul style="list-style-type: none"> CL introduces GP the project manager for works along the Eastern Freeway and IP the project manager for the YEMS works. CL advises today they will go through the impacts of COVID-19 and how they're affecting the project and then an overview of the YEMS and EF works. CL explains there have been substantial restrictions during stage 4. CPB has been allowed to work on a restricted basis with a strict safety plan in place. Since September 28th restrictions have been eased allowing our workforce to increase from 25% to 85%. A number of work activities have been able to remobilise.

Owner	Action
	<ul style="list-style-type: none"> • CL outlines safety measures in place including masks, additional PPE, daily health checks and declarations, staggered shifts and break times, regular cleaning, head counts and regular Worksafe visits to ensure compliance with these protocols. • CL advises community engagement is still restricted however; letterbox drops will now be possible rather than notifications being sent through Australia Post. • CL gives an update on how they will continue to carry out engagement. <p>YEMS update</p> <ul style="list-style-type: none"> • IP advises she will provide an update on the YEMS works and the activities that will be in the near future. • IP explains not a lot has happened in the last few weeks due to stage 4 restrictions. YEMS works were put on hold, as of 28th of September we have been allowed to commence works again. Still working through some challenges due the delays. • IP advises there are two areas we are looking to mobilising first. This includes the set-up of the site compound at Greenaway St. Hoping to start in early November, there will be a few activities prior to that but major activities will take place in November. • IP adds that some trees will need to be removed from this site. Working with Manningham council and Boroondara council and some of the local schools to look at opportunities to reuse some of the trees. • IP explains traffic lights have been installed at Greenaway Street and Bulleen Road intersection and are operational. Notes these are not part of the YEMS works but are preparation for the next stage for the final shaft connection into Bulleen Road where the road will need to be realigned. • JV asks whether it's possible to have roadside signs that remind people to check the website for updated information about the works on Bulleen Road. • CL advises this is something CPB can look at particularly when they have firm dates in the lead up to coming on site. Will include this on the list of communication actions. • IP explains the next area they'll move into, where some actual construction will take place, is at the Trinity sports fields. There will be a dedicated work area in the north using existing access from Bulleen Road and a dedicated work area in the south which will be used to access Marcellin and a new access road will be constructed via Bulleen Road. • IP explains at the north site a sewer shaft will be constructed and two TBM drives, one in the Marcellin footprint and the other going north and reaching Avon Street and Bulleen Road, will take place. • IP gives details about the impact of these works; shaft construction is day works and tunnelling is a 24/6 exercise. Some noise and light impacts during works, adjacent residents will be engaged and updated by the comms and stakeholder team. • IP explains the pink section in the image is a Ring Main Unit (RMU) which involves putting in a concrete slab ready for the construction of a substation required for the main works (PPP) which needs additional power supply. • IP explains a dedicated access will also be built and there will be some activities to take place across from Veneto Club as these works start approaching. • MM confirms with FF that this information has covered his questions around access in relation to Veneto Club. • FF adds that other considerations are being addressed and he is happy. • IP outlines activities recently completed including soil sampling at various locations to get soil classification in place about what soil contamination is in the ground to help manage the spoil disposal process once they are on site. Adds YEMS activities are due to finish today.

Owner	Action
	<ul style="list-style-type: none"> • IP explains property condition surveys will be taking place within 50m of work sites and YEMS tunnelling alignment. CL will be looking after these discussions. • IP gives an overview of works happening over the coming months, notes that theoretically speaking the duration of works hasn't changed, the planning has been pushed out. Tunnelling won't commence until the new year as some procurement items were affected by COVID-19. Commissioning and reinstatement are under review, currently having workshops to see where the options are to improve the program or come up with alternative methodologies or sequencing to accelerate the program. • IP adds CPB will ensure everything is ready for when access is required after them. The proposed dates for works are currently valid, there may be some small changes, if this happens these will be communicated to relevant stakeholders and in the CLG meeting. • MM asks JV whether she has clarity now on her question relating to the impact on the first fairway on the first hole of the golf course due to YEMS works. • JV advises that she doesn't have clarity as the presentation only spoke to the works up to Trinity and didn't mention when the actual main sewer works will commence down near the hole and across the fairway. • MM clarifies that JV would like to know if there is a confirmed start date for the alignment of the YEMs works that will impact the first fairway and the first hole. • IP explains she is due to receive a revised program which will impact the dates that CPB access the golf course. This is due to a technical challenge CPB is dealing with in the Manningham Club area. The previous program was pushed out because of COVID-19, the date was initially expected to be planned around April. IP advises not to take her word on this yet as she hasn't seen the planning but the way it is going to be re-sequenced means that early access would be required prior to that, and her expectation is that will be in February. Reiterates that this is only based on a conversation, she hasn't seen anything in writing and it's the best information she can give today. • IP adds when she has the updated program and has run it past our client and NELP, to ensure they are onboard with the sequenced delivery and CPB has the internal agreement, she can communicate the exact date with JV. • JV asks whether that will include her other question regarding how much land will be permanently excised from the second and third holes and if there will be any land returned once the works are completed. In other words, will the whole land of the two hole be totally consumed by the project or will part of it remain as this has a bearing on the redesign of the golf course. • NP advises she has an answer to this question and will email this to JV. Adds that we would ask that JV contact Boroondara City Council (BCC) for this information but send an email regarding this question and JV's question about the financial impacts after the meeting. • MM confirms this covers JV's four questions. <p>Eastern Freeway update</p> <ul style="list-style-type: none"> • IP advised GP will be looking after the Eastern Freeway works. • GP advises there are two main sites CPB are looking at for the Eastern Freeway works. The first site is the Melbourne Water and Yarra Valley Water main relocations in Koonung Creek reserve as shown on the map. • GP explains the Melbourne water main is a larger water main and the Yarra Valley water main is a smaller water main. Outlines the installation process and works involved to relocate the two water mains. • GP explains that the first piece of work is to establish a construction compound in Koonung Creek reserve, there will also be some exploratory works in the alignment of the bore to ensure there are no obstructions.

Owner	Action
	<ul style="list-style-type: none"> • GP explains they have selected an area in the reserve with minimal vegetation and as part of the planning they have made sure the construction site is as small as possible to minimise tree removal. Adds that no trees will need to be removed to build the site compound. • GP explains they have been working with the two councils who have had a lot of input in the planning. Councils are very clear that they would prefer vehicles in the worksite rather than in the streets. GP adds that CPB want to minimise the amount of land used for a carpark inside the compound so that trees do not need to be removed unnecessarily. Looking at this currently. • GP explains where the access track will be located from Carron Street. Vehicles movements will be coordinated, and the site will be fenced off completely to ensure safety of path users. • GP advises the contractor for these works is in the final stages of being selected. Hoping to commence works in early November with completion around July 2021. • JV asks about the work site and how many vehicles are expected to be parked at the site at any one time. • GP advises that there is likely to be 10-15 passenger vehicles and a couple of trucks on site. Explains that the main works are in the south so majority will be at this site. During different stages of the works there will be different numbers of people but the site itself won't require that many people. Outlines the expected number of people for the types of works that will occur. • GP adds workers will be encouraged to enter the site, remain for the day and not leave on their lunch break to minimise vehicle movement in and out of the park. • JV explains that she understands residents would be concerned but given the number of cars she would prefer to see them on residential streets as minimising impacts on Koonung Creek Reserve is a longer-term benefit than having cars on the streets. Adds this a very utilised walking track which she uses herself and is concerned about the impacts it will have on people's ability to access that area and the danger of cars crossing the site. Prefer only heavy vehicles on site. Advises she will take this offline with CD. • GP advises he agrees and has made a point to both councils that only heavy vehicles should be able to enter. Adds that Carron Street is fairly wide and could incorporate 10 extra vehicles around that area but they do need to take notice of what the council recommends. • GJ asks whether advanced notification of times and days the shared user path will be impacted so she can communicate this to Metro East BARG and Boroondara BARG Facebook pages who share this information to people who use the network so they can expect there will be a work area. • CL adds the bike user group is on their list and they will distribute information to them. Highlights they have traffic and pedestrian management measures in place for the shared user path to ensure safety of users. • GP adds that council asked about timings of vehicles entering and exiting the site. This has been raised with the contractor so that they can potentially schedule deliveries after hours. Waiting for them to come back with plan of how they will minimise vehicle movements and disruptions. • GP adds that tunnel boring will potentially occur 24/7 and there will be some movements associated with that. Hoping to minimise movements by having longer shift times of 12 hours. Explains reasoning why tunnelling works need to be 24/7. • TG asks how close these works are to the existing bridge across the freeway. • GP advises it is roughly 60-70m to the east of the bridge, won't impact bridge users as works are inside of bushland in between the bridge and lakes (wetlands). • TG adds that Estelle Street is not a heavily used street and is surprised this hasn't been considered for parking.

Owner	Action
	<ul style="list-style-type: none"> • GP advises they have looked at Estelle Street, it is narrower than Carron Street and the main works are on other side meaning workers would need to walk quite a distance. However, they want to share impacts so if additional parking is needed, they will look at Estelle Street. Adds they were looking at putting in a temporary car park, still exploring options with council. • CD gives response to JV's earlier question about the freeway golf course and the land being taken. Advises they are still unsure and waiting on the final design from the successful bidder. Will speak to JV further about this later. • CD confirms that in terms of parking associated with the Carron Street work site, council did ask for parking to be kept off the street however, they are happy for vehicles to park on the street knowing there will be 10-15 vehicles. Adds they don't anticipate too many concerns from residents seeing cars parked on the street as opposed to having them in the reserve area requiring more vegetation removal. Agrees with JV that on street parking would be better. • CD gives response to GJ's questions about the shared user path and pedestrian/bicycle access through the works zone. Advises this has been a priority for council, aware it's a well-used path, even before COVID-19. They have been working with CPB to highlight it is critical element of the reserve and bicycle and pedestrian access needs to be maintained. CPB have committed to make this a priority. • AL asks whether a timeline can be provided to the group of when the TBM will start and when it will be finished up. • CL advises at the next meeting planning will be further advance and will be able to break down the works into major components and give a good indication of when they are likely to start. • GP details the next major piece of work is the united energy works in Doncaster involving five high voltage cables. Works here are still being finalised, majority of works will happen next year. A site compound will be established on the northern side of the freeway in Koonung Linear Park. • GP outlines the works which will take place at this location, involves under boring underneath the freeway in five locations. • GP talks about the site access route parts of which are still being determined. • GP explains the compound is sited on a grassed area in the reserve, there will be no impacts to trees. The under bore is located in a fairly grassed area, there will be minimal impacts to trees by these works. Some trees may need to be trimmed for the new lines being installed. • GP advises they are looking at site vehicles to be parked in the reserve in the compound, local streets are quite a distance away. May be able to use some of the zone substation but this is subject to agreement with united energy. • GP advises that looking at the design and land use issues, construction is not likely to start this year as planned. Sampling and investigation works may take place at the end of the year, majority of the works will occur next year. • GP adds they are expecting very little impact to residents with these works as drilling for the under bores will take place in the park, which is quite a distance away. • GP advises when they are tunnelling under the freeway this will be 24/7, everything else will be day works. • JV asks if there is an opportunity to connect those high voltage cables underground without the need for having the poles or whether it's not possible. • GP explains that majority of the works CPB are doing will be underground, they are relocating existing underground cables with new cables. Restates that everything already underground will remain underground. Regarding the rest of the network to be underground from the park into residential area, that is not within the scope of CPB's works and would need to be addressed with united energy.

Owner	Action
	<ul style="list-style-type: none"> • JV asks GP who would be responsible for this. • GP advises NELP would be the best organisation to talk about this, reiterates that CPB are relocating the high voltage cables for the widening of the freeway only. • MM advises NP to take on this notice and provide response to JV. • JV adds this would be a good opportunity to start undergrounding other power supplies where possible. • CL talks about the engagement work which is about to occur in Estelle Street now restrictions have eased. Team have letter and fact sheets ready to mail out to both sides of the freeway to give advanced notice of the works and information about what it is and how it will be rolled out. • CL advises two online information sessions will be offered to residents and will be held on Tuesday 27th of October and Saturday 31st of October (dates to be confirmed). Sessions will run residents through full details of the works and impacts and an opportunity to ask questions to ensure they are well informed. • CL adds they are making phone calls to encourage residents to attend and will keep those phone calls going for people who have additional questions, particularly those who live close to the access points on Carron Street. All information is up on the website • CL advises CPB have an intensive campaign over the coming weeks to fully inform people before they are on site and answer any questions. They will be doing letterbox drops in the area, works notifications will go out 5-7 days prior to works commencing and as significant work activities commence, notifications will be ongoing to keep residents informed. • CL adds there are culverts ready to be put up in the reserve close to the shared user path to give users advance warning of the works coming up. Once they are on site, a community relations advisor will be based on site to respond to questions throughout the works. • CL reminds the group of the community touch point details. Adds that hopefully the Bulleen hub will be open again and that door knocking will be allowed to go ahead soon. • AL asks if it be possible to have a presentation on how community engagement is going including how much door knocking has been carried out, how many calls have been taken and made and some of the responses received. • CL says they do track the number of calls, complaints and engagement activities and would be able to provide a summary of this. • MM confirms this information will be included in the meeting after next. • BD states he has been getting feedback from the north regarding CPB's handling of noise complaints regarding tree removals and woodchipper going all day. Concerned this will happen in the south when there are tree removals. Concerned about the complaints resolution process the response that has been returned to residents and whether this will repeat itself in south. Would like to know the complaints resolution process that will be applied for works in the south and assurance there won't be a repeat of what has happened in the north. • CL advises we do have complaints resolution processes in place and they can present a slide on that at next meeting. Adds that he can take this offline and talk through this in more detail with BD. • BD asks NP to pass on his email to CL. • MM thanks CPB for their presentation.
Toni Clark (TC) & Louisa Rendina (LR), NELP	<p>Schools Engagement Program</p> <ul style="list-style-type: none"> • LR introduces herself and her position in the stakeholder and community relations team for NELP.

Owner	Action
	<ul style="list-style-type: none"> • LR explains the strategic approach to School Engagement in fitting in with priorities of the NELP project and other infrastructure projects particularly those around with education, skills and employment. • LR explains objectives of program including awareness and understanding of project, inclusive support for young people from diverse backgrounds to develop skills and knowledge of career opportunities related to transport infrastructure, social inclusion of future users of the project and promoting engagement and diversity in SHTEAM subjects (Science, Humanities, Technology, Engineering, Art and Maths). • LR explains findings from other MTIA projects and provides web links to the Metro Tunnel and Westgate Tunnel school engagement pages for the group to view: https://metrotunnel.vic.gov.au/about-the-project/education-program https://westgatetunnelproject.vic.gov.au/community/local-community/west-gate-kids • LR explains they have conducted workshops with local schools along the project corridor to find out how they can link in with their current curriculum. Received feedback from the schools on how this program can link in with Geography, Cultural Heritage and project software they currently use (i.e. GIS mapping). Outlines the schools they have already engaged with. • LR explains now they have identified and engaged with a number of schools along the corridor, the next step is to find out whether they are interested in reviewing and piloting a lot of the resources prior to the program launch along with being beneficiaries of the program. • LR explains that identifying schools within the project area has been part of the engagement phase, they are now moving into the development phase. • LP explains the development phase involves developing and piloting programs, agreeing on a list of target schools, developing partnerships with suppliers, procuring resources and creating collateral and web content used to establish a specific brand identity for school engagement. • LP advises the aim is to launch the program in March 2021 and establish a specific school reference group. • LP notes tree planting has already begun, more than 2000 trees, shrubs and plants have been planted and Bellevue Primary School in North Balwyn. Looking at ways to get students involved in planning opportunities at the school as part of their Sustainability Group. • TG explains that her kids attend Carey Grammar in Donvale and they have been trying to get involved in a program like this. Would like to talk to LR offline. • LR says it's really important to have connections with the schools, if there are people TG can link them up with, especially teachers in the career space, that will help the work they are doing. Thanks TG. • LR confirms she will contact TG to discuss further. • LR explains that NELP have partnered with two tech schools, Banyule and Nillumbik Tech school in Greensborough and Whittlesea Tech School in Epping. Have conducted tours already and innovation opportunities have been explored. We are scoping one challenge which is future transport themed with Banyule Nillumbik Tech school in Term 1 and 2 next year. Still in early development phase. • TC explains that the program engagement is targeted towards diverse communities including Culturally and Linguistically Diverse (CALD), special needs and Indigenous groups, amongst others. • TC explains there are over 100 schools across all levels of educations within a 4km radius of the project alignment. Initially we aimed to engage with 30, we are keeping track of this through a dashboard developed by the Big Build project which also covers other infrastructure projects.

Owner	Action
	<ul style="list-style-type: none"> • TC explains evaluation is a key part of the program, working in line with the big build framework and every 6 months we will review and identify opportunities for the program including any improvement. • TC explains resources provided through the program, including the concept of 'SHTeam in a box'. This will enable them to develop a brief for specialist suppliers. • TC explains the program will involve many different providers. Activities and resources will be designed to run over a number of locations, will be flexible and lead by teachers, volunteers and parents. There will be an in-classroom module and NELP can provide remote support to teachers and parents to run the program remotely. • TC advises the pilot program will be rolled out and tested in early 2021. Hoping to bring excitement into learning infrastructure as a career. • AL asks how the program will specifically target year 11 and 12, especially those going into year 12 next year, given that when they graduate from university and they are doing any form of SHTeam course, would most likely be employable as a graduate in NELP either by the project or by CPB. • TC advises NELP have a graduate program and they are working closely with the secondary schools in the area to find out the best way to integrate and meet their needs. Adds this is a major focus and they are also talking about having a robust work experience program, still working through the details and how to progress but it's high on their agenda to target that cohort.
Rebekah Kober (RK), NELP	<p>Business and employee support program (BESP)</p> <ul style="list-style-type: none"> • RK introduces herself and her position as Business Relocation Advisor for NELP, in the Land Planning and Environment team. RK provides support to businesses and employees that are impacted by the project, in particular those being acquired. • RK outlines the Environmental Performance Requirements (EPR's) relevant to businesses which require the project to provide specific support to businesses who need to relocate as the land is being acquired, workers who will be displaced due to businesses relocating and businesses who will continue during the project. • RK explains she will be talking through the BESP for business relocation and employee assistance support for workers who will be displaced by the project. • RK outlines the program and three main pillars of support. • RK explains that workshops, mentoring and networks will be provided to businesses and workers through a range of providers with more to be announced. Providers will cover topics that aim to upskill businesses and workers, and ways in which they can move forward in a range of employment scenarios. • RK explains that acquired businesses and their employees will receive additional support from Business Relocation Consultants who are available now and will have access to an Employee Assistance Advisor who will be available early next year. • RK explains that NELP have appointed Business Relocation Consultants from an independent company called Charter Keck and Charmer (CKC) who can assist businesses being acquired to plan for relocation. • RK outlines the range of services provided to businesses, notes the support is tailored to each business and has been in place since September. • RK adds a number of businesses in the Bullen Industrial Precinct have already accessed this support and encourages members to recommend this service to businesses in Bulleen being acquired. • RK explains NELP will appoint an Employee Assistance Advisor to work with displaced workers and their employers to provide a seamless transition to find new work. Will also talk to

Owner	Action
	<p>employers to ensure they have their support and there is no impact on business operations. They will provide a tailored employee assistant plan for each worker and will assist in finding training opportunities to upskill workers for a range of employment circumstances. The Employee Assistance Advisor will be the key coordination point between the worker, training providers and recruitment agencies.</p> <ul style="list-style-type: none"> • JV asks whether all businesses in the Bulleen area can be advised of this service directly if this has not already been done. • RK thanks JV and explains the BESP has been promoted to businesses in the Bulleen Industrial Precinct through the BIZ group, RK meets with them regularly to talk about program, information is also available on the NELP website and the landowner and engagement team are making phone calls to businesses to let them know about the support. When restrictions lift more face to face marketing will be carried out to ensure the message is spread. • RK adds it is critical to get the buy in from employers, so the information is passed on to employees. Also have campaign in place to connect with employees of businesses who do not buy into the BESP. Involves working closely with businesses to ensure they are comfortable with the timing and approach regarding support offered to their employees. • MM adds that businesses are currently being served with Notices of Intention to Acquire (NOITAs) or Notices to Acquire (NTAs), they then have 2 years to relocate so this process will be going on for at least the next 24 months. • RK explains the table which outlines the program details including support type, activity involved, eligibility requirements, provider of the support and when the support will be provided. • RK advises a newsletter will also be distributed to businesses once restrictions are lifted. A list of real-estate agents that want to working businesses in Bulleen is available on the webpage also. • RK explains that all information and contact details can be found on the North East Link website including how to register for support. RK advises she is happy to chat about these support measures so please reach out. • MM adds there is a community counselling services currently on offer for businesses and workers. A flyer with information has been distributed to all businesses. Support is focussed on personal counselling and helping businesses and workers through relocation on a personal level. Services are free and confidential. • MM notes all slides from the presentation will be included with the minutes.
Mike Marasco (MM)	<p>Other Business</p> <ul style="list-style-type: none"> • MM addresses BD's follow-up questions and advises the intention is to provide a response next week. May look at setting up time for a one on one discussion if needed. • NP adds she will follow-up with BD directly after the meeting. • MM reminds group to please advise NP if there is anything in particular, they would like to have presentation on so that it can potentially be scheduled for a future meeting. • NP advises the next meeting will be the last meeting for the year. • MM advises CL that the summary of enquiries, complaints, engagement activities and responses will need to be presented at the first meeting next year. • GJ explains there was strong community support for a crossing to be built to continue the anniversary trail across to the upgrades at Chandler Highway which would provide equitable access. However, due to the pending Eastern Freeway Heritage listing it was called out of scope. The heritage determination was given on the 22 September and the finding was that the Eastern Freeway is not of state significance and will not be listed on the heritage register. The crossing is still of significance, in regard to safety and access, and there shouldn't be any

Owner	Action
	<p>impediment now for this to be considered. This idea was incorporated in the tenderers report for the walking and cycling group, would like to have on the record that there is still community support for this piece of infrastructure to be delivered as part of the project.</p> <ul style="list-style-type: none"> • MM adds the cycling group prepared a report at the end of their tenure, as did both previous CLGs. These reports contain individual submissions and a consolidated report from each of the groups and were provided to NELP who then made them available to the tenderers. • MM asks NP to confirm for GJ that these reports have been made available to tenderers and whether they are public documents. • GJ adds there were a number of contributors that submitted these reports as part of the EES public hearing, so it is likely they are public documents. • JV asks whether an outline or report on the number of businesses relocated or lost to the community and that type of feedback could be provided at a future meeting. Adds this would be historically useful information to have including how the project affected businesses in the area and if they were able to survive elsewhere. • MM confirms we will look at doing this early next year, by then it will have been three months since businesses were served their notices and will be easier to ascertain how they are going and what their relocation options are. • MM advises Manningham council has been looking at options within the council area to relocate businesses, unfortunately there are very few alternative locations which are suitably zoned. Will include this in the report. • FF asks that if a decision is made on the winning consortium and the final design, or if there is sufficient information to indicate longer-term deliberation, could this topic be added as an update if it occurs at the time of the next meeting. • MM advises if a decision has been made on the successful tenderer there would certainly be an opportunity to get as much information as can be released at that meeting. • NP adds as soon as this decision is made this would be the number one item for the very next CLG meeting. • GJ asks whether there could be a quick briefing with any information as soon as it's known to prompt questions for the next meeting. • NP advises that as soon as this information is known the CLG will be informed and we may potentially arrange an additional meeting. • MM thanks all participants and closes the meeting.

Actions – new

No.	Action	Owner	Due	Status	Update
1	NP to email JV about her question regarding land acquisition at the golf course.	NP	09/10/2020	Complete	NP emailed response to JV.
2	NP to follow-up JV's question regarding the HV tower cables and whether the rest of the network can be underground.	NP	20/11/2020	In progress	NP to clarify question with JV.
3	NP to follow-up with BD regarding his questions.	NP	16/10/2020	Complete	Response sent to BD.

No.	Action	Owner	Due	Status	Update
4	CPB to give timeline/breakdown of when the TBM works will start and finish at the next meeting (only if planning has progressed enough to provide this information).	CPB	20/11/2020	Pending	
5	NP to pass on BD's email to CL.	NP	09/10/2020	Complete	
6	CL to provide further information about complaint resolution offline to BD.	CL	20/11/2020	Complete	CL sent information to BD via email.
7	CPB to provide summary of complaints, enquiries, engagement activities and responses in the first CLG meeting next year.	CPB	2021	Pending	
8	IP to provide exact date to JV of when the YEMS works will commence at the freeway golf course.	IP	20/11/2020	Pending	Have provided an update but actual date tbc.
9	LR to contact TG about school's engagement program.	LR	20/11/2020	Complete	LR made contact with TG/
10	NP to confirm for GJ whether the report was provided to tenderers and is a public document.	NP	20/11/2020	In progress	
11	MM to provide a report on feedback around business relocation early next year.	MM	2021	Pending	

Actions – previous

No.	Action	Owner	Due	Status	Update
1	JB to provide GJ's contact details to MA	JB	28/08/20	Complete	Details sent to MA via email.