

Meeting Minutes

North Community Liaison Group

Date	10/07/2020	Time	10:00am -11:30am
Chair	Mike Marasco	Meeting no.	2
Location	Online (Zoom)	Minute taker	Jacinta Booth

Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Michelle Giovas (MG)	Warringal Conservation Society/Friends of Banyule
Sarah Maguire (SM)	Watsonia Traders Association		
Michelle Molinaro (MMo)	Community Representative		
Remo Marinucci (RM)	Community Representative		
Stephen Paul (SP)	Community Representative		
John Pompei (JP)	Community Representative		
Katie George (KG)	Community Representative		
Allan Hunter (AH)	Community Representative		
Adriano Murone (AM)	Community Representative		
Paul Bellis (PB)	Banyule Council		
Simon Chao (SC)	VicRoads		
Mick Marcevski (MMa)	VicRoads		
Richard Carroll (RC)	CPB		
Carle Rutledge (CR)	CPB		
Katie Watt (KW)	NELP		
Grant Smethurst (GS)	NELP		
Louisa Rendina (LR)	NELP		
Vanessa Williams (VW)	NELP		

Attendees		Apologies	
Name	Organisation	Name	Organisation
Emily D'Souza (ED)	NELP		
Nat Pearson (NP)	NELP		
Jacinta Booth (JB)	NELP		

Key discussion points/decisions

Owner	Action
Mike Marasco	<p>Welcome:</p> <ul style="list-style-type: none"> • Welcomes everyone to the second North CLG meeting. • Introduces Katie Watt, Director of Land Planning and Environment at NELP. Advises she will be presenting today, she has been with NELP for three years and reports to Duncan the CEO. • MG is an apology but may join the meeting later on. • States that minutes have been adopted and all outstanding matters from previous meeting have all been resolved.
Katie Watt	<p>Project Approvals:</p> <ul style="list-style-type: none"> • KW introduce herself, her role and time as Director of Land Planning and Environment at NELP. • Provides a high-level overview of the different project assessments, approvals and documents and explains them in context to NELP. • Explains the four sections of the diagram including assessment pathways, principal approvals, state secondary consents and contractor responsibility. • Briefly outlines the Environment Effects Statement (EES) and how it was prepared. • Explains the Planning Scheme Amendment (PSA) is the key planning approval for the project. • Outlines the key documents required to respond to the PSA, Environmental Management Framework (EMF), Environmental Performance Requirements (EPRs) and the Urban Design Strategy (UDS). • Explains that there is an EPR, SC4, which requires NELP to have a CLG to effectively engage with community and provide a channel for the project to share and receive information and concerns. • Explains that there are state approvals and commonwealth approvals, the Public Environment Report (PER), and that she will be focusing on the key state approvals. • Briefly outlines the Aboriginal Heritage Act (AH Act) and Cultural Heritage Management Plan (CHMP). • Explains that the Minister for Planning approves the EES, PSA, EMF, EPRs, UDS and subsequent plans in the diagram. • Outlines the EES process and its objectives and explains that the EPRs and urban design requirements are determined by the EES. • Defines EES as a process designed to provide an integrated assessment of the effect of a project that has the potential for significant impacts on the environment at a state level. • Explains that a reference project is not a final design but demonstrates a feasible way to assess impacts and defines the outcome to be achieved. Explains why this approach was selected for NEL. • Explains EES preparation and community engagement. In early 2018, a huge amount of community engagement was conducted to help inform the scope of EES and what impacts to consider. These impacts are what defined the EPRs. EES took over 12 months to prepare and went on public display early 2019. • First CLG formed mid-2018. Unusual to have a CLG so early but it was required as NEL is such a large project.

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	<ul style="list-style-type: none"> • Explains EES and PER assessment process including the EES submission and public hearing, and how that allowed us to achieve statutory approvals. • Explains the key approvals and documents in detail: <ul style="list-style-type: none"> ○ PSA – planning permission for project to be developed and approved by the Minister for Planning. Key document that outlines outcomes for project. Introduces consistent planning controls and conditions for the project. Key secondary consents required for the PSA are the EMF, UDS and construction compound plan (CCP). ○ EMF – went through the EES process. Key document which defines the EPRs, outlines how project will meet statutory requirements, ensures we deliver on the set objectives and how we will address environmental effects. All contractors are required to comply with the EMF. EMF outlines EPRS and defines the role of the Independent Environmental Auditor (IEA). ○ EPRs – 110 EPRs for the project which cover 18 different disciplines including design, construction and operation. Informed by the EES, community consultation and the panel hearing and approved by the Minister for planning. Designed to set minimum environmental objectives and outcomes the project is required to achieve. ○ IEA (early works) / IREA (PPP and secondary packages) – explains the role of the IEA/IREA and that it is a requirement of the EMF to appoint one for early works and one for the PPP and secondary packages. They review plans to confirm whether they comply with the EPRs and engagement has occurred, conduct compliance audits, prepare 6 monthly summary audit reports for the Minister for Planning. These reports are public documents and can be accessed on the website. ○ UDS – looks at the project in three landscape character areas and landscape features and defines design requirements in an urban context setting. Sets detailed benchmarks in response to the environment and cultural sensitivities and provides good connectivity and user experience on the road and external to the road. • Explains where key approval documents can be found on the website: https://northeastlink.vic.gov.au/planning/approvals/key-approval-documents • JP asked about the length of the planned tunnel and whether this final or if there scope for it to be extended. • KW explained that the project has 6km of tunnel and that tunnel length has been defined as the minimum as an appropriate length of tunnel to minimise impacts and be delivered within the scope of the defined project area. If a bidder was to propose a design with a longer tunnel that demonstrated it is good value for money, manages all of the impacts, remains within the project area and can still be delivered within the budget and timeframe, then the State would consider a longer tunnel. • MMo asked for timelines of the assessment of tenders and awarding of contract. • KW advised that NELP is currently well into the process of assessing tenders. These tenders contain a large number of documents so take time. Seeking to have a preferred tender by end of 2020. <p>Heritage update:</p> <ul style="list-style-type: none"> • Department of Transport (DOT) nominated the Eastern Freeway to be on the state heritage register. • Directions hearing for the nomination held on the 09.07.2020 to outline process for the main hearing. • The nomination is for the section of the freeway from Hoddle Street to Bulleen Road • Main hearing will be held for one day on 28.08.2020, publicly available process anyone can attend. Presenters include NELP, DOT, Natural Trust and some individuals and community groups. • Through the EES we did a heritage assessment, this assessment identified the Eastern Freeway to be of state heritage significance and therefore, is going through the process to see whether it qualifies. NELP wants to make sure our final design respects and responds to heritage values. The UDS already assumes that it is of heritage significance. <p>Sports and rec approvals:</p> <ul style="list-style-type: none"> • Consultation for the Templestowe Road PSA for the soccer facilities are on public display until the 21.07.2020. You can make a submission online: https://engage.vic.gov.au/north-east-link/templestowe-road-soccer-facilities

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	<ul style="list-style-type: none"> • This site has been selected for relocation of sporting grounds from Bulleen ovals to a parcel of land on Templestowe Road. • A PSA is required to acquire and redevelop the site to build new sporting facilities. <p>Tree planting program update:</p> <ul style="list-style-type: none"> • Explains the project will have an impact on trees. • Outlines that NELP will deliver one of the most significant tree planting programs in the state to offset and mitigate impacts. Working on minimising that impact in our bids. • Explains there are two EPRs relating to tree removal. NELP will be replacing every tree that is removed with two so that more than 30,000 trees will be planted, not only within the project corridor but also adjacent to the project. • Explains we will be offsetting native vegetation in accordance to state guidelines. • Outlines tree planting priorities - Inside project boundary, as close as possible to project boundary and in the six council areas the project passes through. • Mentions there will be a community survey to understand what areas the community would like us to focus on, how trees would benefit their area and where they can be planted. This will help create a shortlist of suggested locations and help us work with councils to deliver as best we can. Further details to come when the survey is ready. <p>Upcoming works and tree removal:</p> <ul style="list-style-type: none"> • Notes that works at Borlase reserve already underway and works at Simpson Barracks are being planned. • Outlines the EPRs these works must comply with including, keeping as much vegetation as possible, minimising tree removal, and only remove trees necessary for the works etc. • Outlines that there is a tree removal plan, tree protection plan and tree replacement plan which the contractor must provide and the IEA then reviews to minimise tree impacts. • Explains works notifications are sent to local residents with information about tree/vegetation removal before it happens and to let them know when tree planting has started. • SP asked for clarification on the trees planted, will we finish with a net of 30,000 trees? Is there a plan to ensure these trees will survive after the project is completed? • KW advised that NELP has a requirement in the EPRs to maintain the trees. We are working through this with councils to determine how they plant trees and how long they have intensive maintenance for. Where trees are planted inside road reserve the contractor will have an ongoing requirement to maintain those in their operating lease. We will also be working with arborists to plant trees in a way that ensures their survival – soil condition, watering requirements, location and spacing etc. • AM asked about planting within the project area regarding a specific area of embankment and whether that area is considered inside or outside the project boundary. • KW advised she will take that question on notice however, explained that the UDS looks at connectivity through areas within the project boundary and if it is suitable, we would look at replanting there.
Richard Carroll & Carle Rutledge	<p>CPB Works Update:</p> <ul style="list-style-type: none"> • RC introduces himself as CPB project manager for the primary zone (North) of NELP Early Works. • RC provides a high level overview of the scope of Early Works and addresses works and timings at Borlase Reserve, telecommunication tower relocation for M80 ring road interchange, the Gas main utility relocation at Greensborough road, Simpson Barracks power substation requirements, Watsonia Carpark overhead line works and the Yarra East Main Sewer relocation. • RC advises the Borlase Reserve site compound is fully established. This will be the hub for contractors and sub-contractors for the works mentioned above. After hours access for Greensborough Road gas main night works. • RC outlines the installations of the Greensborough Road hoarding. It has been installed at Borlase Reserve and Lenola Street to enclose work areas and create safer shared space. • RC explained next steps occurring over the next six weeks at Borlase Reserve including: drainage works at Lower Plenty Road, Haul Rd and temporary creek crossing construction, temporary opening at Borlase

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	<p>St construction, bus stop relocation on Lower Plenty Road, temporary resident car park construction at Borlase Street</p> <ul style="list-style-type: none"> • RC provides an overview of construction sequencing at Borlase Street and the level of impacts • RC gives an overview of the nightworks currently underway to realign a high-pressure gas main under Greensborough Road. Works are taking place from 8.30am – 5.30pm, Saturday to Sunday. • RC explains the Lenola Street equipment laydown area and hoarding installation. • CR introduces herself and her role at CPB in the Community Relations team for the north area. • CR explains that the nightworks are underway and every effort will be made to ensure disruptions are being minimised. Notes there will be periods of high-level noise due to trenching works at Greensborough Road and outlines the how disruptions will be minimised, and noise impacts are managed. • CR outlines how nearby residents are notified of nightworks including door knocks, fact sheets, notifying emergency services, advertising through digital marketing campaign as part of Big Build, short term relocations also offered to impacted residents. • RC explains the construction program is unaffected by COVID-19 and that the health and safety of workers and the community is a key priority. Outlines the strict protocols CPB have in place as per current health advice. • RC outlines how CPB are managing trees and vegetation to move services for early works. Explains how tree removal is being carried out in accordance with EPRs. • RC outlines Tree Protection Plan for those trees in the construction area which can be kept. • RC outlines site preparation work at Simpson barracks to construct power substation in 2021. Notes that residents were notified on 29 June. • RC outlines the works to relocate a water Pressure Reducing Station (PRS) in Coleen Street Reserve from corner of Borlase and Drysdale Street. This will take place from early September to Mid-December. The existing PRS will be decommissioned. • CR talks about the Community consultation on the PRS design. Explains feedback can be provided via the Engage Vic website and letterbox survey in late July/early August. Will notify the group when this will be open. • RC discusses the 220kV Transmission Tower relocations near Watsonia Station. Notes there will be temporary closure of some car spaces at the station. Temporary Traffic Management Plan will be in place also. Approx. three weeks work from late September to early October. • AM asked whether the City of Banyule were aware of the impacts that might affect library users. • RC advised that they are aware are that CPB are liaising with the council about the works. • CR gives an overview of the Stage 1 works at Ford and Binnak Parks. Works set to commence in August, will be issuing works notifications this month. • RM asked how long will works take at Binnak Park and what disruptions will there be? • GS advises that overall the full package of works will take place up until May next year. This doesn't mean there will be impacts across the whole park for the entire duration of works. Works will be done in stages so impacts to different areas of the park will occur for shorter periods of time to allow community use of the park. • RM ask if we can we have a safe walking track all the way around the Binnak park? As extra cars in driveways may create a safety risk so when planning the Traffic Management Plan can that also be considered? What sort of consultation has been done around the design of the park upgrade and will there be further consultation with nearby residents? • GS advised NELP have been working with council for a number of years on the plans for these upgrades. There was onsite consultation last year, we held a community information session where people were able to come and ask questions and look at draft plans. Council and NELP have been working with clubs and current users' groups to take on any feedback. Plans developed through that process include the

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	<p>provision of 4 pedestrian paths around the oval so you will not need to move through the carpark to get around the grounds.</p> <ul style="list-style-type: none"> • MMo asked how will roads be sealed back after night-time gas works? • RC advised CPB are working with DOT/Vicroads for the reinstatement plan of the trench so that is sealed up and appropriate for traffic every morning. There will be a temporary reinstatement monitored daily to ensure it is holding up. Then there will be a hot mix asphalt reinstatement. • KG asked about the opening of Borlase Street and whether this confirmed, how far along are we in the process and what it's looking like. • RC advised they are working through the approval now, we will let residents know as soon as we have more information and we will consult with them further. • KG asked for more information on the temporary carpark for residents. • RC advised they are also working through this approval now, we will let residents know as soon as we have more info and we will consult with then further. Finalising a few things with Melbourne Water. • KG asked about the management of relocations, including any changes to options, during early works as Stage 3 restrictions have been reintroduced. Explains there is nervousness with residents with increased risk of exposure. • CR explains that for short-term relocations we work with hotel providers and confirm that they don't take quarantine cases. Work closely with residents to find options they are comfortable with. They do not have to relocate, working through other respite options where people can stay in their homes, providing earphones etc. We work with residents on a case by case basis. • KG asked about the timeline for service relocation works on Borlase street and whether this is starting in mid-August. • RC advised it will be early to mid-August those works will start. • KG asked whether security is to be provided by CPB on Borlase Street as there has been an incident of theft. • RC advised it is not a requirement of CPB to be providing security. There are cameras within compound but that is as far as our obligations go. • MM notes NELP to follow up on the above question regarding security. • Q: Will there be a vegetated buffer around the PRS? • CR explains they still working through this with Melbourne Water, will confirm what design will be through the consultation. • Q: Can we get access or contribute to the landscape design around the relocated assets including the transmission towers? • CR advises it is a bit early to say as we are still working through plans in consultation with council. The transmission towers are Ausnet and this is very much still in a planning phase. • AM asked if the streets on the west side of Greensborough highway will be significantly affected by the gas works? • RC advises that the streets will be impacted while the trenching footprint heads north. Impacts will be managed with Traffic Management Plans, detours, nightworks etc. Roads will be reopened each morning.
Mike Marasco	<p>Other Business:</p> <ul style="list-style-type: none"> • MM welcomes RM to his first CLG meeting as he was an apology for the previous meeting. • NP addresses AM question from the previous meeting. • NP advised that herself and MM met with KG and took on feedback regarding communications to residents around AK Lines, Windsor Reserve and Garbonia Reserve. We are currently working on a plan to talk to those residents soon and will bring that plan back to this meeting also. • KG states would be great to have a documented process for dispute resolutions as there have been some issues with the contractor in regards to unsatisfactory resolutions.

Owner	Action
	<ul style="list-style-type: none"> • KG asked about the PRS relocation in Coleen street can we confirm whether residents in that street and surround courts have been notified of this happening yet. • CR advises this consultation is yet to happen and will be part of the early consultation which will happen shortly. Adds that works are not occurring until September. • MM reminds the group to look at the NELP website for the approvals and key documents mentioned in the meeting earlier. • MM confirms follow-up items: AM query regarding tree planting, KG question regarding security and question regarding dispute resolution. Will provide answers to the group. • MM wraps up meeting and thanks everyone who participated. Notes he is keen to make sure new members are up to speed and this is a major focus for the early CLG meetings. • Next meeting 21st August.

Actions – previous

No.	Action	Owner	Due	Status	Update
1	Follow up with KG on letterbox drop figures to residents who will be impacted by works to sports ground relocations	Nat Pearson	10/07/2020	Completed	Information provided to KG from CPB via email
2	NJB to send round email poll post meeting where decision will be made on best meeting time	Jacinta Booth	1/05/2020	Completed	Poll circulated with minutes
3	MM and NP to meet with KG to address the mechanism for better community engagement, anything of significance to be brought up at next meeting	Nat Pearson	5/06/2020	Completed	MM and NP met with KG

Actions – new

No.	Action	Owner	Due	Status	Update
1	AM query regarding a possible area for tree planting	Katie Watt	28/08/2020	In progress	
2	KG question regarding security at Borlase Street	Nat Pearson	28/08/2020	In progress	
3	KG question regarding a documented process for dispute resolution	Nat Pearson	24/07/2020	Complete	<p>Please see below documents which are found on the website:</p> <ul style="list-style-type: none"> • Complaints Handling Policy • Communications and Community Engagement Plan (page 43)